

Notice of Meeting

Executive

Thursday 11 February 2016 at 5.00pm

**in the Council Chamber, Council Offices,
Market Street, Newbury**

Date of despatch of Agenda: Wednesday, 3 February 2016

For further information about this Agenda, or to inspect any background documents referred to in Part I reports, please contact Democratic Services Team on (01635) 519462

e-mail: executivecycle@westberks.gov.uk

Further information and Minutes are also available on the Council's website at www.westberks.gov.uk



Agenda - Executive to be held on Thursday, 11 February 2016 (continued)

To:	Councillors Dominic Boeck, Hilary Cole, Roger Croft, Lynne Doherty, Marcus Franks, James Fredrickson, Graham Jones, Alan Law and Garth Simpson
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Agenda

Part I

Pages

1. **Apologies for Absence**
To receive apologies for inability to attend the meeting (if any).
2. **Minutes** 5 - 8
To approve as a correct record the Minutes of the meeting of the Committee held on 17 December 2015.
3. **Declarations of Interest**
To remind Members of the need to record the existence and nature of any Personal, Disclosable Pecuniary or other interests in items on the agenda, in accordance with the Members' [Code of Conduct](#).
4. **Public Questions**
Members of the Executive to answer questions submitted by members of the public in accordance with the Executive Procedure Rules contained in the Council's Constitution.
 - (a) **Question submitted by Mr Tony Stone to the Portfolio Holder for Highways, Transport and Emergency Planning**
"Please can you tell me why the Council have a Survey on our Cottage called the Ardent Report and not do the work?"
5. **Petitions**
Councillors or Members of the public may present any petition which they have received. These will normally be referred to the appropriate Committee without discussion.

The Council has been notified that Mr Pointer wishes to present a petition that opposes the proposed funding cuts for short breaks for disabled children.

Items as timetabled in the Forward Plan

Pages

6. **Financial Performance Report 2015/16 - Quarter Three (EX3021)** 9 - 34
(CSP: MEC & MEC1)
Purpose: To inform Members of the latest financial performance of the Council.



West Berkshire
C O U N C I L

Items not timetabled in the Forward Plan

	Pages
7. Phase 1 Budget Consultation 2016/17	35 - 50
<p>Purpose: This report provides an update on the results of Phase 1 of the public consultation exercise in relation to the 2016/17 budget. It provides information on the total number of responses received to the consultation and details of the total number of responses received for each savings proposal.</p> <p>The report also provides details of where “counter proposals” have been made by organisations and looks at those savings proposals which are currently funded by the public health grant.</p>	
8. Members' Questions	
<p>Members of the Executive to answer questions submitted by Councillors in accordance with the Executive Procedure Rules contained in the Council's Constitution.</p>	
(a) Question to be answered by the Leader of the Council submitted by Councillor Lee Dillon	
<p>“Can we have an update on the negotiations with Parkway?”</p>	
(b) Question to be answered by the Portfolio Holder for Adult Social Care, Housing, Countryside, Community Culture and Leisure Services submitted by Councillor Alan Macro	
<p>Can the Portfolio Holder for Adult Social Care, Housing, Countryside, Community, Culture and Leisure Services please give me the latest figures for homes standing empty for six months or more and compare those from a year ago?</p>	
(c) Question to be answered by the Portfolio Holder for Education, Property and Broadband submitted by Councillor Mollie Lock	
<p>Will the Portfolio Holder for Education please tell us how many West Berkshire Council children are currently being taught at home and their age when they began home tuition?</p>	
9. Exclusion of Press and Public	
<p>RECOMMENDATION: That members of the press and public be excluded from the meeting during consideration of the following items as it is likely that there would be disclosure of exempt information of the description contained in the paragraphs of Schedule 12A of the Local Government Act 1972 specified in brackets in the heading of each item. Rule 8.10.4 of the Constitution refers.</p>	



Part II

10. **Staffing Implications associated with savings put forward to deliver the 2016/17 Revenue Budget post public consultation: Approval to Pay Redundancy Payments (EX3057)** 51 - 68
(Paragraph 1 – information relating to an individual)
(Paragraph 2 – information identifying an individual)
(CSP: MEC & MEC1)
Purpose: To seek approval to make the redundancy payments associated with the required staffing implications associated with savings to deliver the 2016/17 revenue budget.

Andy Day
Head of Strategic Support

West Berkshire Council Strategy Aims and Priorities

Council Strategy Aims:

- BEC** – Better educated communities
- SLE** – A stronger local economy
- P&S** – Protect and support those who need it
- HQL** – Maintain a high quality of life within our communities
- MEC** – Become an even more effective Council

Council Strategy Priorities:

- BEC1** – Improve educational attainment
- BEC2** – Close the educational attainment gap
- SLE1** – Enable the completion of more affordable housing
- SLE2** – Deliver or enable key infrastructure improvements in relation to roads, rail, flood prevention, regeneration and the digital economy
- P&S1** – Good at safeguarding children and vulnerable adults
- HQL1** – Support communities to do more to help themselves
- MEC1** – Become an even more effective Council

If you require this information in a different format or translation, please contact Moira Fraser on telephone (01635) 519045.



DRAFT

Note: These Minutes will remain DRAFT until approved at the next meeting of the Committee

EXECUTIVE

MINUTES OF THE MEETING HELD ON THURSDAY, 17 DECEMBER 2015

Councillors Present: Dominic Boeck, Hilary Cole, Roger Croft, Lynne Doherty, Marcus Franks, James Fredrickson, Graham Jones, Alan Law and Garth Simpson

Also Present: John Ashworth (Corporate Director - Environment), Nick Carter (Chief Executive), Martin Dunscombe (Communications Manager), David Holling (Head of Legal Services), Rod Mercer (Chief Accountant (Operations)), Robert O'Reilly (Head of Human Resources), Andy Walker (Head of Finance), Rachael Wardell (Corporate Director - Communities), Robert Alexander (Policy Officer), Stephen Chard (Policy Officer), Councillor Mollie Lock and Councillor Alan Macro

PART I

42. Minutes

Councillor Roger Croft opened the meeting by wishing all present and people across West Berkshire a Merry Christmas and a Happy New Year. He added that Christmas could be a difficult time for some, in particular children with serious medical conditions and their families. The Chairman's charity for 2015/16, Helen and Douglas House, provided hospice care for terminally ill children, young adults and their families, and it was in aid of this charity that Councillor Croft, other Members and Officers were wearing Christmas jumpers. Councillor Croft urged support of this excellent charity.

The Minutes of the meeting held on 19 November 2015 were approved as a true and correct record and signed by the Leader.

43. Declarations of Interest

There were no declarations of interest received.

Councillor Roger Croft announced that the Portfolio of Councillor Lynne Doherty had been expanded to 'Children's Services and Brilliant West Berkshire'.

(Councillor Marcus Franks joined the meeting at 5.06pm).

44. Public Questions

A full transcription of the public question and answer session is available from the following link: [Transcription of Q&As](#).

(a) **Question submitted by Mr John Gardner to the Portfolio Holder for Highways, Transport and Emergency Planning**

A question standing in the name of Mr John Gardner on the subject of the junction mitigation for managing traffic resulting from development in Sandford was answered by the Portfolio Holder for Highways, Transport and Emergency Planning.

(b) **Question submitted by Mr Peter Hudson to the Portfolio Holder for Education, Property, Broadband**

A question standing in the name of Mr Peter Hudson in relation to the proposed budget cut to remove the Mortimer to Willink school bus and the proposed walk to school route was answered by the Portfolio Holder for Education, Property and Broadband.

45. Petitions

There were no petitions presented to the Executive.

46. Council Performance Report 2015/16: Q2 (Key Accountable Measures and Activities) (EX2962)

The Executive considered a report (Agenda Item 6) concerning the performance of the Council against the Key Accountable Measures contained in the 2015/16 Council Performance Framework.

Councillor Roger Croft explained that performance was assessed as being on track to achieve the expected end of year levels. No measures were identified as RAG rated 'red' and for the ones judged 'amber' (behind schedule but still expected to achieve the end of year targets) plans had been put in place at service level without requests for additional actions to be taken at strategic level and without the need to revise the initially agreed targets. Where the results at Quarter Two were assessed as 'amber', exception reports had been provided to give reassurance in terms of corrective actions already put in place by the service.

Of the 27 reported measures, outturns were available for 21. Those not reported were comprised of 4 which were reported annually only and 2 which were unavailable for the publication of the report. 13 measures were reported as 'green' and the remaining 8 reported as 'amber'. As already stated, none of the measures were reporting 'red' at Quarter Two.

In terms of Measures of Volume, Councillor Croft highlighted an 18% increase in the number of children in need compared to Quarter Two 2014/15, an increased number of properties (including affordable homes) and a reducing number of Jobseekers Allowance claimants.

Councillor Croft also explained that examination results for the 2014/15 academic year would be known during Quarter Three of 2015/16.

Councillor Alan Macro noted that recruitment difficulties were being experienced in a number of different areas. This included Development Control Officers and Children's Services Social Workers meaning workforce stability remained a challenge in these and other areas. Councillor Macro queried the efforts being made to resolve these difficulties.

Councillor James Fredrickson explained that a number of measures were being considered. However, West Berkshire Council was one of many local authorities seeking to employ, in some cases, a reducing number of skilled workers to some posts. This was alongside a difficult financial situation.

In terms of recruitment of Children's Services Social Workers, this had already been given a particular focus and Councillor Lynne Doherty explained that the situation had improved since Quarter Two and the number of agency workers had reduced. Measures which had assisted this problem, which was a national issue, included the creation of a Social Work Academy, attendance at national recruitment events and the launch of a new micro site for Social Workers.

Returning to recruitment in Development Control, Councillor Macro highlighted a concern with salary levels being low when compared to those paid in the private sector. Councillor Fredrickson acknowledged that this was a concern which was difficult to manage in the current financial climate. However, he felt there was potentially scope to adjust salaries if this became necessary and if budget permitted.

EXECUTIVE - 17 DECEMBER 2015 - MINUTES

RESOLVED that:

- (1) The Executive note progress against the Key Accountable Measures including the fact that there are no measures reported as 'red' as well as celebrating achievements.
- (2) Those areas reporting as 'amber' be reviewed to ensure that appropriate action is in place.
- (3) There are no proposed changes to targets or plans requested by Services and detailed as part of the Exception Reports.

Reason for the decision: This framework compiles and monitors progress in relation to the objectives laid out in the Council Strategy and on key activities and areas of risk from the Council's individual service delivery plans.

In doing so, it expresses the purpose and ambition of the Council and by extension the Council's main focus of activities and key measures of success against which we can assess ourselves and publicly report progress.

Other options considered: n/a

47. Financial Performance Report 2015/16 - Quarter Two (EX3020)

The Executive considered a report (Agenda Item 7) concerning the financial performance for Quarter Two of the 2015/16 financial year.

Councillor Roger Croft explained that at Quarter Two, the forecast revenue position was an overspend of £0.5m, which was a decrease of £0.4m from Quarter One. This was mainly as a result of the amount directed from reserves (£0.6m) to support the Ofsted Improvement Plan.

The Communities Directorate was forecasting an overspend of £0.9m at Quarter Two, which was a decrease of £0.1m from Quarter One. The overspend was primarily the result of a £0.7m pressure within Children's and Family Services and a forecast overspend within Education of £0.3m. The Directorate was looking to mitigate this forecast overspend position further and was reviewing all spending plans to see what could be delivered in year.

The Environment Directorate was forecasting an underspend of £373k compared to a £7k underspend at Quarter One. This was primarily due to additional income from parking and development control.

The Resources Directorate was forecasting an overspend of £49k, which was an increased overspend of £59k from the £10k underspend in Quarter One. The major change from Quarter One was the lower income forecast within Legal Services.

Councillor Alan Macro referred to the risks identified within the report, which included risks within Adult Social Care. He was aware that the Adult Social Care Risk Fund had reduced to £220k and queried whether this was a cause for concern when considering the risks highlighted. In response, Councillor Hilary Cole advised that Adult Social Care managed its budget very well and she did not feel there was a need to utilise the Adult Social Care Risk Fund at the present time.

RESOLVED that the latest financial position of the Council be noted.

Reason for the decision: To ensure that Members are fully aware of the latest financial position of the Council.

Other options considered: n/a

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48. **Members' Question(s)**

There were no Member questions submitted.

49. **Exclusion of Press and Public**

RESOLVED that members of the press and public be excluded from the meeting for the under-mentioned item of business on the grounds that it involves the likely disclosure of exempt information as contained in Paragraphs 1 and 2 of Part 1 of Schedule 12A of the Local Government Act 1972, as amended by the Local Government (Access to Information)(Variation) Order 2006. Rule 8.10.4 of the Constitution also refers.

50. **Staffing Implications associated with savings put forward to deliver the 2016/17 Revenue Budget: Approval to Pay Redundancy Payments (EX3036)**

(Paragraph 1 – information relating to an individual)

(Paragraph 2 – information identifying an individual)

The Executive considered an exempt report (Agenda Item 10) which sought approval to make the redundancy payments associated with savings to deliver the 2016/17 revenue budget.

RESOLVED that the recommendations in the exempt report be agreed.

Reason for the decision: as set out in the exempt report.

Other options considered: as set out in the exempt report.

(The meeting commenced at 5.00pm and closed at 5.27pm)

CHAIRMAN

Date of Signature

Financial Performance Report 2015-16

Quarter Three – Summary Report

Committee considering report:	Executive on 11 February 2016
Portfolio Member:	Councillor Roger Croft
Date Portfolio Member agreed report:	23 January 2016
Forward Plan Ref:	EX3021

1. Purpose of the Report

- 1.1 To inform Members of the latest financial performance of the Council.

2. Recommendation

- 2.1 To ensure that Members are fully aware of the latest financial position of the Council.

3. Implications

3.1 Financial:

If the forecast position occurs at the end of the financial year, there will be a corresponding impact on the Council's General Reserves, a reduction of £0.6m. This is additional to the £0.7m from reserves and already agreed by Council to fund the Ofsted Improvement Plan within Children's Services.

3.2 Policy: None

3.3 Personnel: None

3.4 Legal: None

3.5 Risk Management: None

3.6 Property: None

3.7 Other: None

4. Other options considered

- 4.1 N/a – factual report for information

5. Executive Summary

- 5.1 This report presents the financial performance for Quarter Three of the 2015/16 financial year. At Quarter Three, the forecast revenue position is an overspend of £0.6m, which is an increase of £0.1m from Quarter Two.
- 5.2 The Communities Directorate is forecasting an overspend of £0.9m at Quarter Three, which is a similar position to that at Quarter Two. The overspend is primarily the result of a £1.3m pressure within Children's and Family Services, forecast overspends within Education of £0.4m and Prevention & Developing Community Resilience £0.1m, offset by savings within Adult Social Care and Care Commissioning, Housing & Safeguarding of £0.9m split approximately equally. The Directorate is looking to mitigate this forecast overspend position further and is reviewing all spending plans to see what can be delivered in the remainder of the financial year.
- 5.3 The Environment Directorate is forecasting an underspend of £305k compared to a £373k underspend at Quarter Two. This is primarily due to additional income from parking and development control and a saving in winter service costs with the reduction being mainly the slippage of the planning application for the Sandleford Development and the associated fee
- 5.4 The Resources Directorate is forecasting an overspend of £13k, compared to a £50k overspend at Quarter Two. There are a number of forecast changes by Service, mainly reductions in Customer Service and ICT offsetting increases within HR and Legal.

6. Conclusion

- 6.1 The Quarter Three position is showing a forecast overspend of £0.6m. The Council remains in a challenging financial environment, and is faced with delivering savings of just under £6m, as well as addressing significant in year pressures in the Communities Directorate. The Council is taking steps to maintain financial discipline and ensure that savings are deliverable.

7. Appendices

- 7.1 Appendix A (1) – Financial Performance Q3 2015-16: Executive Report
- 7.2 Appendix A (2) – Financial Performance Q3 2015-16: Summary Revenue Forecast
- 7.3 Appendix A (3) – Financial Performance Q3 2015-16: Summary Capital Forecast
- 7.4 Appendix A (4) – Financial Performance Q3 2015-16: Summary Budget Movements
- 7.5 Appendix A (5) – Financial Performance Q3 2015-16: Directorate Summaries:
- (i) Communities Directorate
 - (ii) Environment Directorate
 - (iii) Resources Directorate
- 7.6 Appendix B – Equalities Impact Assessment

Financial Performance Report 2015-16 Quarter Three Executive - Supporting Information

1. Introduction

1.1 The financial performance reports provided to Members throughout the financial year are concerned with the under or overspend against the Council's approved budget. At Quarter Three the forecast revenue position is an overspend of £0.6m.

2. Summary Revenue Forecast

2.1 Track by Month/Quarter:

Service	Current Net Budget	Annual Net Forecast	Forecast (under)/over spend			Change from last quarter
			Quarter One	Quarter Two	Quarter Three	
	£000	£000	£000	£000	£000	£000
DSG	(721)	(721)	0	0	0	0
Corporate Director - Communities	275	275	0	0	0	0
Adult Social Care	39,948	39,948	(877)	0	(418)	(418)
Care Commissioning, Housing & Safeguarding	5,871	5,771	(63)	(100)	(435)	(335)
Children's Services	15,130	15,814	1,945	684	1,308	625
Education	10,905	11,155	0	250	389	139
Adult Social Care Change Programme	1,535	1,535	0	0	0	0
Prevention and Developing Community Resilience	518	567	0	49	82	34
Communities	73,461	74,343	1,004	882	926	44
Corporate Director	167	167	0	0	0	0
Highways & Transport	7,849	7,652	(66)	(197)	(196)	1
Planning & Countryside	3,935	3,681	0	(254)	(166)	88
Culture & Environmental	21,540	21,618	59	78	57	(21)
Environment	33,491	33,118	(7)	(373)	(305)	68
Chief Executive	514	499	0	(15)	(22)	(7)
Customer Services	2,010	2,021	0	11	(44)	(55)
Finance	1,758	1,767	0	9	0	(9)
Human Resources	1,150	1,172	16	22	48	26
Information Technology	2,825	2,806	(12)	(19)	(59)	(40)
Legal	972	1,042	0	70	115	45
Public Health	229	229	0	0	0	0
Strategic Support	3,574	3,545	(14)	(29)	(25)	4
Resources	13,032	13,081	(10)	49	13	(36)
Levies and Interest	4,947	4,938	0	(9)	(10)	(1)
Total	124,931	125,480	987	549	625	75

NB. Rounding differences may apply to nearest £k

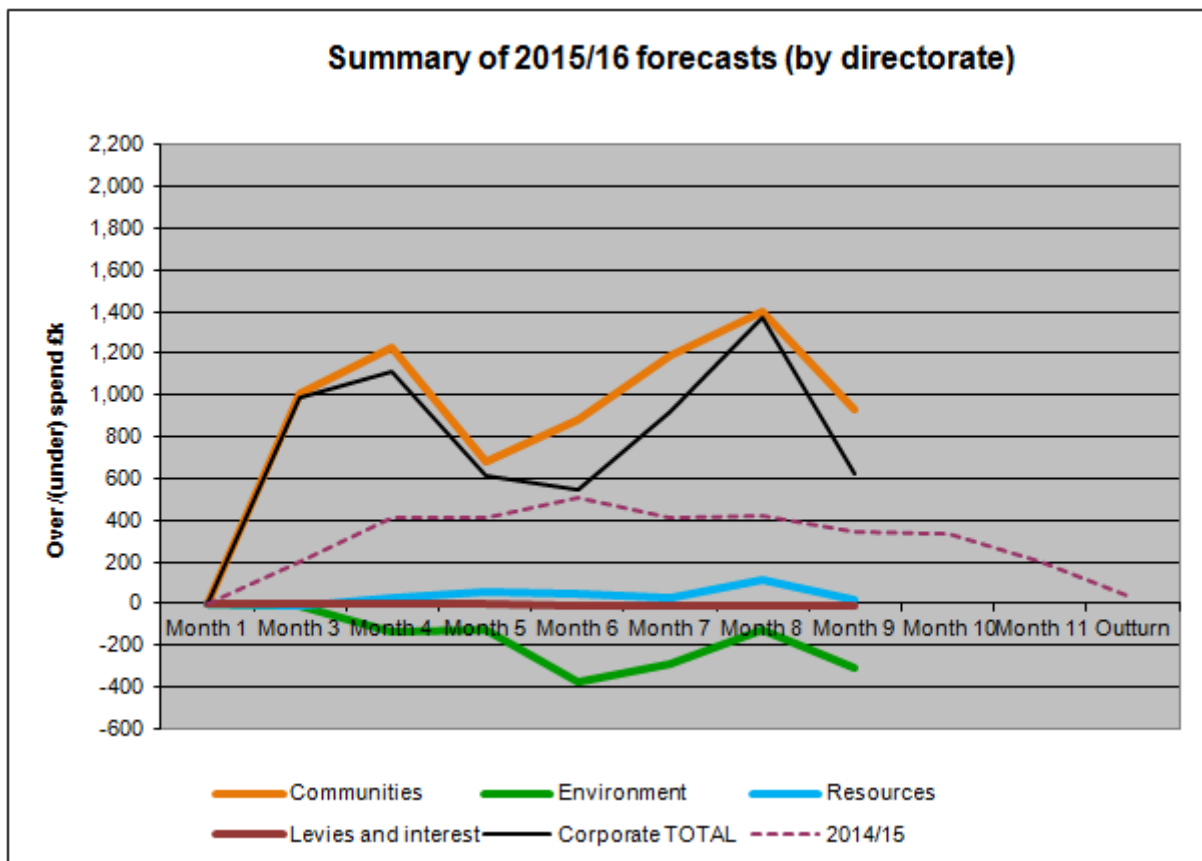
2.2 The Communities Directorate is forecasting an overspend of £926k at Quarter Three, which is an increase of £44k from Quarter Two. The overspend is primarily the result of a £1.3m pressure within Children's and Family Services, forecast overspends within Education of £0.4m and Prevention & Developing Community Resilience £0.1m, offset by savings within Adult Social Care and Care Commissioning, Housing & Safeguarding of £0.9m split approximately equally. The Directorate is looking to mitigate this forecast overspend position further and is reviewing all spending plans to see what can be delivered in year.

The budget forecast variances for individual services between Quarter Three and Quarter Two reporting are as follows:

- (1) Adult Social Care is forecasting an underspend of £418k at Quarter Three which is a £418k change from an on line position reported at Quarter Two. This is due to the downward pressure on commissioning budgets, attributed to the new ways of working being increasingly rolled out across the service and the in year award of Continuing Health Care (CHC) funding.
- (2) The Care Commissioning, Housing and Safeguarding Service is forecasting a year end underspend of £435k at Quarter Three which is a £335k change on the position reported at Quarter Two. This is primarily due to an underspend in Supporting People services (£130k), lower numbers of Discretionary Housing Payments being approved (£151k) and £35k of Public Health Funding has been utilised to support homelessness prevention services.
- (3) Children's and Family Services are forecasting an overspend of £1.3m at Quarter Three. This is an increase of £625k on the position reported at Quarter Two, the main areas driving the change in forecast are additional placement and placement support pressures, increased agency costs due to a lower level of social worker recruitment than anticipated within the child protection teams, increases in the forecast for joint arrangements for Childcare Lawyers and Emergency Duty Team and the financial pressure resulting from the delayed implementation of the Youth Services restructure. The financial pressures within the service are being partially offset through the in year additional budget allocation.
- (4) The Education Service is forecasting a £389k overspend at Quarter Three which is an increase of £139k on the position at Quarter Two. The overspend forecast is primarily the result of significant pressures within the Special Educational Needs Home to School Transport Budgets, Disabled Children support packages and the Disability Support Team offset by a number of service wide savings strategies. The pressures identified and forecast have remained consistent between Quarters Two and Three. The assumptions in relation to effectiveness of the savings strategies in mitigating the pressures have been revised at Quarter Three leading to the increase in the forecast.
- (5) The Prevention and Developing Community Resilience Service is forecasting an overspend of £82k at Quarter Three. This is an increase of £34k from the forecast at Quarter Two as a result of extending agency

contracts following the identification of workload pressures within the team since the Ofsted judgement of inadequate.

- 2.3 The Environment Directorate is forecasting an underspend of £305k a reduction of £68k from Quarter Two. This underspend is primarily due to additional income from parking and development control and a saving in winter service costs with the reduction being mainly the slippage of the planning application for the Sandford Development and the associated fee.
- 2.4 The Resources Directorate is forecasting an overspend of £13k, which is a reduction of £36k from the reported overspend of £49k in Quarter Two. There are a number of forecast changes by Service, mainly reductions in Customer Service and ICT offsetting increases within HR and Legal.
- 2.5 Levies and Interest is forecasting a small increase to net interest received.
- 2.6 The following chart shows the forecasts per Directorate together with a corporate total and a comparison to last year.



3. Summary Capital Forecast

- 3.1 89.3% of the 2015/16 capital programme is committed as at the end of December 2015. Forecast capital spend in the year is currently £42.2 million against a revised budget of £43.1 million with £0.9 million expected to be re-profiled into 2016/17. A breakdown of capital spend and commitments to date is shown in Appendix A(3).
- 3.2 Appendix A(3) also explains the changes from the original capital programme which was approved by the Council in March to the current revised capital programme. The changes mainly consist of budgets which were unspent at the end of 2014/15 which have been brought forward to 2015/16 to enable the continuation/completion of schemes already underway and additional external funding (mainly government grants and S106 contributions) which have been allocated since March less budgets which have been reprofiled to 2016/17.
- 3.3 Communities – 88.5% of the Communities Programme is committed at the end of Quarter Three.
- (1) In Adult Social Care £368k grant funds for telecare equipment, the redevelopment of Chestnut Walk and supported living and self referral and assessment have been reprofiled to 2016/17. The budget has also been adjusted to allow for approximately £500k expenditure on occupational health equipment to be funded from capital in order to generate a net saving in the revenue budget.
 - (2) In Care Commissioning, Housing and Safeguarding the budget for Disabled facilities grants is expected to be underspent by £400k and it is planned to carry forward this sum to 2016/17 to contribute to the cost of the redevelopment of the Four Houses Corner gypsy and travellers' site.
 - (3) In Children's Services £28k of budget has also been transferred to the from the Corporate Allocation to fund a new system to provide complete, up to date and centralised information policies and procedures to all staff.
 - (4) The Education Services programme has been reviewed and revised by Capital Strategy Group and as a result £2.1m has been reprofiled to 2016/17. The majority of this sum relates to delays to the Spurcroft and Willows primary school schemes due to due to planning and environmental issues and problems with subcontractors. There is an underlying pressure in the current Education programme of approximately £1.3 million which will be taken into account in building the new capital programme for 2016/17 to 2020/21.
- 3.4 Environment – 92.4% of the total capital budget for Environment has been committed as at the end of Quarter Three.
- (1) In Highways & Transport, good progress is being made with the majority of Highways schemes including the replacement of street lights with LEDs and improvements to the A339 corridor. £1.9m has already been reprofiled, mainly in respect of access to the London Road Industrial Estate and a further £120k is expected to be reprofiled for the Hermitage to Hampstead Norreys cycle route, pedestrian crossing improvements in Hungerford and footpath improvements in Basildon.

- (2) In Planning and Countryside, the cost of repairs to flood damaged rights of way are still expected to be contained within the amount of the Severe Weather Recovery grant brought forward from 2014/15 and additional investment in play area improvements will be funded from section 106 contributions.
- (3) In Culture and Environmental protection capital maintenance programmes for leisure centre facilities, libraries and Shaw House are expected to be completed on schedule and £335k of the Waste Site budget will be reprofiled to 2016/17 to allow for Part 1 highways claims and for the future development of the household waste recycling centre (HWRC) at Padworth.

3.5 Resources – 80.4% of the Resources programme is committed at the end of Quarter Three. The London Road Industrial Estate Development Agreement has now been signed off but there is a risk of overspending on legal and consultancy costs for the scheme. The Agresso upgrade has been successfully implemented and the remainder of the Members' bids budget for 2014/15 will be allocated at the next panel meeting planned for January. Phase one of the Superfast Broadband project is now complete. Work on phase 2 began in October and the first parts of the extended network began to go live in December.

4. Options for Consideration

4.1 N/a – factual report for information

5. Proposals

5.1 N/a – factual report for information

6. Conclusion

6.1 The Quarter Three position is showing a forecast overspend of £0.6m. The Council remains in a challenging financial environment, and is faced with delivering savings of just under £6m, as well as addressing significant in year pressures in the Communities Directorate. The Council is taking steps to maintain financial discipline and ensure that savings are deliverable.

7. Consultation and Engagement

Subject to Call-In:

Yes: No:

The item is due to be referred to Council for final approval

Delays in implementation could have serious financial implications for the Council

Delays in implementation could compromise the Council's position

Considered or reviewed by Overview and Scrutiny Management Commission or associated Task Groups within preceding six months

Item is Urgent Key Decision

Report is to note only

Strategic Aims and Priorities Supported:

The proposals will help achieve the following Council Strategy aim:

MEC – Become an even more effective Council

The proposals contained in this report will help to achieve the following Council Strategy priority:

MEC1 – Become an even more effective Council

Officer details:

Name: Andy Walker
Job Title: Head of Finance
Tel No: 01635 519433
E-mail Address: awalker@westberks.gov.uk

Financial Performance Report 2015-16 Quarter Three Summary Revenue Forecast

1. Introduction/Background

- 1.1 The financial performance reports provided to Members throughout the financial year are concerned with the under or overspend against the Council's approved budget. At Quarter Three the forecast revenue position is an overspend of £0.6m.

2. Supporting Information

- 2.1 The table below shows the revised annual budget and compares the budgeted expenditure and income to the most recent forecast provided by budget holders to determine the latest forecast position:

	Budget		Forecasted Performance						
	Original Budget for 2015/16 £	Revised Budget for 2015/16 £	Expenditure			Income			Net
			Annual Expenditure Budget for 2015/16 £	Annual Expenditure Forecast for 2015/16 £	Expenditure Variance for 2015/16 £	Annual Income Budget for 2015/16 £	Annual Income Forecast for 2015/16 £	Income Variance for 2015/16 £	Net Variance £
Education (DSG Funded)	-720,891	-720,891	96,886,779	97,382,610	495,831	-97,607,670	-98,103,500	-495,830	1
Corporate Director - Communities	275,000	275,000	275,000	395,000	120,000	0	-120,000	-120,000	0
Adult Social Care	39,992,838	39,947,528	50,588,088	49,810,640	-777,448	-10,640,560	-10,281,130	359,430	-418,018
Care Commissioning, Housing & Safeguarding	5,261,659	5,870,869	9,782,699	9,488,320	-294,379	-3,911,830	-4,052,920	-141,090	-435,469
Childrens Services	13,425,398	15,130,438	15,829,838	17,433,910	1,604,072	-699,400	-995,000	-295,600	1,308,472
Education	10,595,347	10,904,947	13,990,326	14,252,340	262,014	-3,085,380	-2,958,250	127,130	389,143
ASC Efficiency Programme	1,160,850	1,534,830	1,534,830	1,789,260	254,430	0	-254,430	-254,430	0
Prevention and Developing Community Resilience	449,330	517,930	695,260	849,370	154,110	-177,330	-249,250	-71,920	82,190
Communities	70,439,531	73,460,651	189,582,820	191,401,450	1,818,630	-116,122,169	-117,014,480	-892,311	926,319
Corporate Director - Environment	166,750	166,750	166,750	166,750	0	0	0	0	0
Highways & Transport	7,623,299	7,849,949	12,569,679	12,772,090	202,411	-4,719,730	-5,118,140	-398,410	-195,999
Planning & Countryside	3,761,289	3,935,019	5,479,899	5,523,120	43,221	-1,544,880	-1,754,300	-209,420	-166,199
Culture & Environmental Protection	21,658,307	21,540,716	28,058,226	27,931,660	-126,566	-6,517,509	-6,333,440	184,069	57,504
Environment	33,209,644	33,492,434	46,274,553	46,393,620	119,067	-12,782,119	-13,205,880	-423,761	-304,694
Chief Executive	568,900	514,210	514,210	492,690	-21,520	0	0	0	-21,520
Customer Services	1,948,169	2,010,159	40,992,329	41,001,290	8,961	-38,982,170	-39,035,630	-53,460	-44,499
Finance	1,862,960	1,757,570	3,714,480	3,720,620	6,140	-1,956,910	-1,963,050	-6,140	0
Human Resources	1,126,190	1,149,960	1,500,680	1,551,030	50,350	-350,720	-352,670	-1,950	48,400
ICT & Corporate Support	2,801,949	2,824,679	3,710,869	3,640,080	-70,789	-886,190	-874,150	12,040	-58,749
Legal Services	962,160	971,710	1,214,030	1,237,980	23,950	-242,320	-151,390	90,930	114,880
Public Health & Wellbeing	-80,000	228,990	5,642,340	5,642,340	0	-5,413,350	-5,413,350	0	0
Strategic Support	3,455,599	3,574,189	3,892,669	4,008,330	115,661	-318,480	-459,640	-141,160	-25,499
Resources	12,645,926	13,031,467	61,181,606	61,294,360	112,754	-48,150,140	-48,249,880	-99,740	13,013
Movement Through Reserves	-117,000	-3,884,670	2,423,960	2,423,960	0	-6,308,630	-6,308,630	0	0
Capital Financing & Management	8,753,210	8,831,430	9,235,280	9,255,280	20,000	-403,850	-433,850	-30,000	-10,000
Levies & Interest	8,636,210	4,946,760	11,659,240	11,679,240	20,000	-6,712,480	-6,742,480	-30,000	-10,000
Total	124,931,312	124,931,311	308,698,219	310,768,670	2,070,451	-183,766,907	-185,212,720	-1,445,813	624,639

Appendix A (3)

Financial Performance Report 2015-16 Quarter Three Summary Capital Budget

1. Introduction/Background

- 1.1 The financial performance reports provided to Members throughout the financial year are concerned with the under or overspend against the Council's approved budget. At Quarter Three the forecast capital position in the year is currently £42.2 million against a revised budget of £43.1 million with a further £0.9 million now expected to be re-profiled into 2016/17.

2. Supporting Information

- 2.1 The table below shows the original annual capital budget, changes to arrive at the revised annual capital budget and spend and commitments to date:

Summary by Service

Service Area	Original Budget 2015/16	14/15 Slippage	Other Agreed Changes to 2015/16 Budget (2)	Revised Budget for 2015/16 (1)	Total Expenditure 2015/16	Variance from Revised Budget		Committed (order placed, not yet paid)	Revised Budget Uncommitted
	£	£	£	£	£	£	%	£	%
<i>Resource Directorate</i>									
Chief Exec	45,000	-	0	45,000	36,080	8,920	19.8%	10,000	-2.4%
Finance	105,000	207,230	-27,500	284,730	202,343	82,387	28.9%	7,124	26.4%
ICT and Corporate Support	1,294,440	335,600	2,732,570	4,362,610	2,304,666	2,057,944	47.2%	1,236,226	18.8%
Strategic Support	61,000	30,030	16,500	107,530	62,795	44,735	41.6%	-	41.6%
<i>Total for Resource Directorate</i>	1,505,440	572,860	2,721,570	4,799,870	2,605,884	2,193,986	45.7%	1,253,349	19.6%
<i>Communities Directorate</i>									
Adult Social Care	875,460	229,990	131,420	1,236,870	256,766	980,104	79.2%	148,184	67.3%
Care Commissioning, Housing & Safeguarding	2,063,500	1,104,340	364,270	3,532,110	1,961,803	1,570,307	44.5%	897,245	19.1%
Childrens Services	20,000	2,210	27,500	49,710	13,750	35,960	72.3%	13,750	44.7%
Education Services	15,574,660	768,310	-1,112,610	15,230,360	11,347,804	3,882,556	25.5%	3,106,785	5.1%
<i>Total for Communities Directorate</i>	18,533,620	2,104,850	-589,420	20,049,050	13,580,123	6,468,927	32.3%	4,165,964	11.5%
<i>Environment Directorate</i>									
Culture & Environmental Protection (CEP)	506,080	770,570	0	1,276,650	399,137	877,513	68.7%	161,159	56.1%
Highways & Transport	10,178,920	762,570	5,551,000	16,492,490	12,937,329	3,555,161	21.6%	2,984,556	3.5%
Planning & Countryside	135,000	153,440	248,930	537,370	307,600	229,770	42.8%	133,757	17.9%
<i>Total for Environment Directorate</i>	10,820,000	1,686,580	5,799,930	18,306,510	13,644,066	4,662,444	25.5%	3,279,472	7.6%
Totals	30,859,060	4,364,290	7,932,080	43,155,430	29,830,073	13,325,357	30.9%	8,698,785	10.7%

(1)	Revised budget includes additional grants and contributions received and/or allocated in 2015/16, less funds reprofiled into 2016/17		
(2)	Approved budget changes		
	Resources		
	<i>Additional grant to Greenham Common Trust funded from Local Area Agreement reward fund</i>	16,500	Approved CSG 15/07
	<i>Superfast Broadband Budget set up</i>	2,732,570	Approved CSG 08/09
	<i>Corporate Contingency fund to 86042 Communities</i>	-27,500	Approved CSG 16/11
		2,721,570	
	Communities		
	<i>Additional S106 funding for Purchase of DYSOs approved by Asset Management Group</i>	364,270	Approved CSG 15/07
	<i>Reprofiling of Schools schemes approved by CSG in January 2015 not included in original budget</i>	988,020	Approved CSG 15/07
	<i>Reprofiling of Telecare system to future years</i>	-248,580	Approved CSG 12/10
	<i>Reprofiling of Notrees and Chestnut Walk to future years</i>	-40,000	Approved CSG 12/10
	<i>TrX System from Corporate Contingency fund</i>	27,500	Approved CSG 16/11
	<i>Reprofiling Supported Living</i>	-50,000	Approved CSG 05/01
	<i>Reprofiling Prepayment card</i>	-30,000	Approved CSG 05/01
	<i>Additional Budget for OT Equip</i>	500,000	Approved CSG 05/01
	<i>Reprofiling of Education Schemes to 2016/17</i>	-2,100,630	Approved CSG 05/01
		-589,420	
	Environment		
	<i>Reprofiling from 14/15 approved at CSG Dec 14 but not included in original budget</i>		
	<i>81583 A4 Calcot Widening</i>	500,000	Approved CSG 15/07
	<i>81508 LRIE A339 Access</i>	290,000	Approved CSG 15/07
	<i>81594 Upgrading Parking Equipment</i>	190,000	Approved CSG 15/07
	<i>2015/16 Budget for LED Street Lighting approved by Executive on 23rd April 2015</i>	4,344,000	Approved CSG 15/07
	<i>2015/16 Budget for A339 Improvements approved by Executive on 23rd April 2015</i>	2,146,000	Approved CSG 15/07
	<i>London Road Estate access improvements reprofiled to 2016/17</i>	-1,539,000	Approved CSG 15/07
	<i>Great Shefford Flood Alleviation Scheme reprofiled to 2016/17</i>	-280,000	Approved CSG 15/07
	<i>A340 rail bridge Aldermaston footway reprofiled to 2016/17</i>	-100,000	Approved CSG 15/07
	<i>Application of S106 to Newbury Public Open Spaces (approved by Portfolio Holder)</i>	132,250	Approved CSG 12/10
	<i>Application of S106 to Hunters Hill Play Area (approved by Portfolio Holder)</i>	113,280	Approved CSG 12/10
	<i>Application of S106 to Open Space Imps (approved by Portfolio Holder)</i>	3,400	Approved CSG 12/10
		5,799,930	
	Total Budget changes approved by Capital Strategy Group	7,932,080	

Appendix A (4)

Financial Performance Report 2015-16 Quarter Three Summary Budget Movements

1. Introduction/Background

1.1 The financial performance reports provided to Members throughout the financial year are concerned with the under or overspend against the Council's approved budget and the budget movements across the Council. At Quarter Three the total budget movements net to the original budget.

2. Supporting Information

2.1 The table below shows the changes by Service to the original net budget position at Quarter Three:

Service	Original Net Budget £000	Current Net Budget £000	Variance £000	Explanation of Significant Budget Changes
DSG	(721)	(721)	0	
Corporate Director - Communities	275	275	0	
Adult Social Care	39,993	39,948	(45)	Budget increases: £445k transfer from the Adult Social Care Change Programme, £400k release of ASC Risk Fund. Budget decreases: £400k budget transfer in relation to the ASC risk fund release and £454k budget transfer in relation to the capitalisation of equipment to Children's Services. Transfer to CCHS to fund Direct Payment Support moved from external service to inhouse £18k, £6k for a new epayments system and the movement of 1 post £10k.
Care Commissioning, Housing & Safeguarding	5,262	5,871	609	Grant funding brought forward from 14/15 to be spent in 15/16 (Local Welfare Provision, Community Plus Fund, DHP, Healthwatch, Housing Support). Transfer from ASC to fund Direct Payment Support moved from external service to inhouse £18k, £6k for a new epayments system and the movement of 1 post £10k.
Children's Services	13,425	15,130	1,705	£668k from reserves for the Ofsted Improvement Plan and £98k for Foster Carers, £400k additional budget from the ASC risk fund, £454k additional budget from capitalising equipment within ASC, £87k from reserves for a severance payment.
Education	10,595	10,905	310	Grant funding brought forward from 14/15 to be spent in 15/16 (SEN £256k, Pupil Premium £13k and Pan Berkshire Hub £12k). Additional budget of £40k for Foster Carers. Reduction of £10k relating to the ICT suite loan.
Adult Social Care Change Programme	1,161	1,535	374	Budget increases: £500k brought forward funding from 14/15. Budget decreases: £445k transfer into Adult Social Care, £55k budget transfer to CCHS. Movement in Reserves of £373k.
Prevention and Developing Community	449	518	69	£69k grant brought forward from 14/15 for Troubled families.
Communities	70,439	73,461	3,021	
Corporate Director	167	167	0	
Highways & Transport	7,623	7,849	226	Transport grant brought forward from 14/15 to be spent in 15/16, plus transfer from reserves for a procurement review
Planning & Countryside	3,761	3,935	174	Budgets carried forward from 14/15 for specific projects plus transfer of £106 for Grounds Maintenance, plus cross service budget move
Culture & Environmental Protection	21,658	21,540	(118)	Transfer to Capital Financing, plus cross service budget movement
Environment	33,209	33,491	282	
Chief Executive	569	514	(55)	Corporate training budget allocation
Customer Services	1,948	2,010	62	Transfers from reserves (some to pay for Corporate costs relating to NNDR)
Finance	1,863	1,758	(105)	Transfer through reserves, accounting movement
Human Resources	1,126	1,150	24	Transfer of Collaborative Leadership budgets from Services
Information Technology	2,802	2,825	23	Allocation of Corporate training budget
Legal	962	972	10	Allocation of Corporate training budget
Public Health	(80)	229	309	Transfer of budget from reserves
Strategic Support	3,455	3,574	119	Grant funding brought forward from 14/15 to be spent 15/16
Resources	12,645	13,032	387	
Levies and Interest	8,637	4,947	(3,690)	Movement through reserves of all budget changes
Total	124,931	124,931	0	

Appendix A (5i)

Financial Performance Report 2015-16 Quarter Three Directorate Summaries - Communities

1. Revenue

Service	Net Budget £000	Forecast (under)/over spend				Change from last quarter £000
		Quarter One £000	Quarter Two £000	Quarter Three £000	Year End £000	
DSG	(721)	0	0	0		0
Corporate Director	275	0	0	0		0
Adult Social Care	39,948	(877)	0	(418)		(418)
Care Commissioning, Housing & Safeguarding	5,871	(63)	(100)	(435)		(335)
Children's Services	15,130	1,945	684	1,308		625
Education	10,905	0	250	389		139
Adult Social Care Change Programme	1,535	0	0	0		0
Prevention and Developing Community Resilience	518	0	49	82		34
Total	73,461	1,004	882	926	0	44

1.1 Overview

The forecast revenue overspend for the Communities Directorate is £926k against the budget of £73.5 million net, which equates to 1.3% of the directorate budget. This represents an increase to the overspend from Quarter Two of £44k. The change since Quarter Two is the of, an increase to the Children's overspend of £625k, Education £139k and an additional pressure of £34k in the Prevention and Developing Community Resilience service, partially offset by reductions in Adult Social Care (£418k) and Care Commissioning, Housing and Safeguarding (£335k).

- (1) Corporate Director - The Corporate Director's cost centre has forecast an on line position in both Quarters Two and Three.
- (2) Adult Social Care - The Adult Social Care Service is forecasting an underspend of £418k at Quarter Three which is a £418k change from an on line position reported at Quarter Two. This is due to the downward pressure on commissioning budgets, attributed to the new ways of working being increasingly rolled out across the service and the in year award of Continuing Health Care (CHC) funding.
- (3) Care Commissioning, Housing and Safeguarding - The Care Commissioning, Housing and Safeguarding Service is forecasting a year end underspend of £435k at Quarter Three which is a £335k change on the position reported at Quarter Two. This is primarily due to an underspend in Supporting People services (£130k), lower numbers of Discretionary Housing Payments being approved (£151k) and £35k of

Public Health Funding has been utilised to support homelessness prevention services.

- (4) Children's Services - Children's Services is forecasting an overspend of £1.31 million at Quarter Three. This is an increase of £625k on the position reported at Quarter Two, the main areas driving the change in forecast are:

Pressure on the placement budget has increased by £152k to a total pressure of £962k at Quarter Three. The number of children supported by the placement budget which covers both Looked after Children and allowances has increased from 271 at Quarter Two to 287 at Quarter Three. Of the 287 children funded from the placement budget, 153 are deemed to be Looked after Children.

The pressure on placement support budgets has moved from a £3k forecast overspend position at Quarter Two to a £77k forecast overspend at Quarter Three. Placement support budgets fund one off purchases such as vaccinations and travel for contact sessions (£49k pressure), the salary cost of the Leaving Care Team and Family Placement Service (£28k pressure).

The Child Protection Teams combined forecast overspend has increased by £170k to a forecast pressure of £370k at Quarter Three. The increase is the result of a revision and reduction at Month Seven of the anticipated level of recruitment of social workers in the financial year, predominately in the Contact Advice and Assessment Service (CAAS), increasing the forecast level of agency usage within the teams.

The forecast financial pressures against both the Childcare Lawyers and Emergency Duty Team joint arrangements have increased in response to information provided at Month Eight by Reading Borough Council (the Lead Authority). The forecast overspend against the Childcare Lawyers budget has increased by £165k to £445k and the forecast for the Emergency Duty Team has increased by £30k to a forecast overspend of £56k at Quarter Three.

At Quarter Three the service continues to forecast a financial pressure of £123k as a result of the requirement for a second consultation before implementation of the Youth Services restructure.

The financial pressures within the service are being partially offset through the in year additional budget allocation.

- (5) Education - The Education Service is forecasting an overspend of £389k at Quarter Three which is an increase of £139k on the position at Quarter Two.

Within the current financial year significant pressures have been identified against the Special Educational Needs Home to School Transport Budgets (£305k at Quarter Three), Disabled Children support packages (£206k at Quarter Three), and the Disability Support Team (forecast at Quarter Three has increased by £31k to a pressure of £50k as a result of agency usage to cover long term sickness absence).

In response to these pressures a number of service wide strategies were implemented:

- An in depth review of the SEN Home to School Transport activities and other SEND expenditure.
- A recruitment freeze.
- A reduction on non-essential expenditure against all supplies and services budgets.
- Utilisation of grant funding where feasible.

The pressures identified and forecast have remained consistent between Quarters Two and Three. The assumptions in relation to effectiveness of the savings strategies in mitigating the pressures have been revised at Quarter Three leading to the increase in the forecast.

- (6) Adult Social Care Change Programme - The Adult Social Care Change Programme is forecasting an on line position.
- (7) Prevention and Developing Community Resilience - The Prevention and Developing Community Resilience Service is forecasting an overspend of £82k at Quarter Three. This is an increase of £34k from the forecast at Quarter Two. The increase is the result of extending agency contracts following the identification of workload pressures within the team since the Ofsted judgement of inadequate.

1.2 Risks identified

(1) Adult Social Care:

- (a) Care Act - Historically the overall ASC forecast position held a large risk in that it was based on the ability to hold demand at a static level despite having to support an ageing population. The change in eligibility created through the Care Act is anticipated to result in growth in the size of care packages provided to existing clients plus additional clients accessing care that previously would have fallen under the Council's eligibility threshold. It is still very early to make firm judgments on the impact of the Care Act as we still have a number of existing clients to review by the end of the year and around 200 people to deal with at the 'front door'. What is becoming clear is that the new ways of working in Adult Social Care are having a positive impact on the number of people that we are able to support without the need to provide long term services.
- (b) Risk Register - ASC maintains a Risk Register to identify potential budget pressures. The key risks include:
 - NHS Continuing Healthcare - The Continuing Health Care (CHC) framework provides for the CCG to review cases where CHC funding is in place. In the event of the service users health condition having improved they may no longer be eligible for such funding and therefore the costs would fall back on the Council.

- Ordinary Residence - There are always risks surrounding ordinary residence with claims made by other local authorities that WBC should be funding a person's care package. WBC has no means to identify when further claims will be made but is ensuring that it has chased up all WB residents living in supported living in other areas and made OR claims where appropriate.
- Learning Disability – The risk of unknown clients presenting. Whilst young people with learning disabilities living in our area are carefully monitored, there are on occasion, clients that present with significant needs for whom we have no prior knowledge.
- Learning Disability clients at risk - There are currently 22 clients at risk of their circumstances changing due to family carers becoming frail or unstable family home situations. If the risk materialises there would be significant pressure on the Service.
- Deprivation of Liberty Safeguarding - New legislation has resulted in a significant increase in the number of referrals to be dealt with and therefore costs. A report on the likely impact was considered by Members last year and it was agreed that this would be held as a risk item for 2015-16. It will need to be considered as a base budget pressure for future years.

(2) Children's Services

- (a) Placements and Allowances - The pressures on the Looked after Children budgets are anticipated to continue in 2015-16. At the start of the current financial year 282 children were in receipt of care or allowances funded via the placement budget. Tight controls are maintained on children entering the care system, but because children must be protected from the risk of significant harm overall numbers cannot be fully controlled and we are not always able to meet the needs through WBC placements. During the current financial year there has been a trend of increasing numbers of children either in placements or in receipt of allowances funded from the placement budget. It should be noted that although total numbers have increased, the number of Looked after Children in placements has reduced.
- (b) Churn and Instability in the Workforce - Significant levels of churn in both agency staff and the permanent work force in 2014-15 created a significant financial pressure which has continued in 2015-16. The national shortage in qualified Child Protection workers has resulted in a very competitive recruitment market and demand for high cost agency staff. The Recruitment and Retention Strategy was implemented with support from members to address the dependency on agency staff in 2014-15. Early signs for recruitment in 2015-16 have been positive; however assumptions regarding the level of permanent appointments anticipated between Quarter Three and the end of the financial year have been revised. It is anticipated that the service will still be reliant on agency workers to cover social worker posts at the start of financial year 2016-17.

(3) Education

- (a) Disabled Children's support budgets - The number of children accessing support via either residential placements or community based support packages has been increasing. Tight controls are in place to ensure that all care packages are appropriate.

2. Capital

Service	2015/16 Original Capital Programme	2015/16 Revised Capital Programme	Amount spent/ committed to 31/12/15	Forecast spend in year	Forecast under/over spend in year
	£000	£000	£000	£000	£000
Adult Social Care	875	1,237	405	1,237	0
Care Commissioning, Housing & Safeguarding	2,064	3,532	2,859	3,132	(400)
Children's Services	20	50	28	50	0
Education	15,575	15,230	14,455	15,175	(55)
Total	18,534	20,049	17,747	19,594	(455)

2.1 88.5% of the Communities Programme is committed at the end of Quarter Three.

- (1) In Adult Social Care funds will be moved between projects to accommodate an increase in the cost of the Notrees project. Funds set aside for Prepayment cards are no longer needed for that purpose but will be used for a financial self assessment tool for the Client Financial Services. £368k grant funds for telecare equipment, the redevelopment of Chestnut Walk and supported living and self referral and assessment have been reprofiled to 2016/17. The budget has also been adjusted to allow for approximately £500k expenditure on occupational health equipment to be funded from capital in order to generate a net savings in the revenue budget.
- (2) In Care Commissioning, Housing and Safeguarding, the Homes Improvement Agency (HIA) has given notice on its contract to manage Home Repair Assistance grants, so the management of this programme is under review. For this reason, the budget for Disabled facilities grants is also expected to be underspent by £400k and it is planned to carry forward this sum to 2016/17 to contribute to the cost of the redevelopment of the Four Houses Corner gypsy and travellers' site.
- (3) The Children's Services budget for building works to foster carer's homes is expected to be spent in full this year. £27.5k has also been transferred from the Corporate Allocation to fund a new system to provide complete, up to date and centralised information policies and procedures to all staff.
- (4) The Education Services programme has been reviewed and revised by Capital Strategy Group and as a result £2.1m has been reprofiled to 2016/17. The majority of this sum relates to delays to the Spurcroft and Willows primary school schemes due to planning and environmental issues and problems with subcontractors. There is an underlying pressure

in the current Education programme of approximately £1.3 million which will be taken into account in building the new capital programme for 2016/17 to 2020/21 by transferring funds from other schemes planned for future years. A small underspend is reported on corporate buildings maintenance and fire remedial programme.

Appendix A (5ii)

Financial Performance Report 2015-16 Quarter Three Directorate Summaries - Environment

1. Revenue

Service	Net Budget	Forecast (under)/over spend				Change from last quarter
		Quarter One	Quarter Two	Quarter Three	Year End	
	£000	£000	£000	£000	£000	£000
Corporate Director	167	0	0	0		0
Highways & Transport	7,849	(66)	(197)	(196)		1
Planning & Countryside	3,935	0	(254)	(166)		88
Culture & Environmental Protection	21,540	59	78	57		(21)
Total	33,491	(7)	(373)	(305)	0	68

1.1 Overview

The forecast revenue underspend for the Environment Directorate as a whole is £305k a reduction of £68k from Quarter Two.

(1) Highways and Transport

The Highways and Transport Service is forecasting an underspend of £196k. Pressures within the Service due to consultancy costs associated with the Sandleford Development and the Newbury Transport Interchange have been offset by a continued increase in parking income and a saving in the winter service costs in Quarter Three due to the mild weather.

(2) Planning and Countryside

The Planning and Countryside Service is forecasting an underspend of £166k; the change from Quarter Two is mainly due to the receipt for the planning application for the Sandleford Development determination of which has slipped and so some of the fee will now need to be carried forward into next year due to delays with the application.

(3) Culture and Environmental Protection

Culture and Environmental Protection is forecasting an overspend of £57k mainly due to a payment of £43k from Kennet Leisure which has not yet been agreed, together with an increase in the business rates valuation at the museum following last year's opening. The pressures have increased since Quarter Two due to reduced income within the Activity Team West Berkshire but have been offset by a saving in the Waste contract due to a reduction in landfill costs.

1.2 Risks identified

The payment due from Kennet School for Kennet Leisure Centre will continue into 2016/17.

2. Capital

Service	2015/16 Original Capital Programme £000	2015/16 Revised Capital Programme £000	Amount spent/ committed to 30/12/15 £000	Forecast spend in year £000	Forecast under/over spend in year £000
Highways & Transport	10,179	16,492	15,922	16,372	(120)
Planning & Countryside	135	537	441	537	0
Culture & Environmental Protection	506	1,277	560	943	(334)
Total	10,820	18,306	16,923	17,852	(454)

2.1 92.4% of the total capital budget for Environment has been committed as at the end of December 2015.

- (1) Good progress is being made with the majority of Highways schemes including 2 major new schemes funded by Challenge Fund grant from the Department for Transport (DfT), which were added to the capital programme by the Executive in April – the replacement of street lights with LEDs (£4.3m planned spend in 2015/16) and improvements to the A339 corridor (£2.5m spend in 2015/16). £1.9m has already been reprofiled, mainly in respect of access to the London Road Industrial Estate and a further £120,000 is expected to be reprofiled for the Hermitage to Hampstead Norreys cycle route, pedestrian crossing improvements in Hungerford and footpath improvements in Basildon.
- (2) In Planning and Countryside, the cost of repairs to flood damaged rights of way are still expected to be contained within the amount of the Severe Weather Recovery grant brought forward from 2014/15 and additional investment in play area improvements will be funded from section 106 contributions.
- (3) In Culture and Environmental protection capital maintenance programmes for leisure centre facilities and libraries and Shaw House are expected to be completed on schedule. £335k of the Waste Site budget will be reprofiled to 2016/17 to allow for Part 1 highways claims and for the future development of the household waste recycling centre (HWRC) at Padworth.

Appendix A (5iii)

Financial Performance Report 2015-16 Quarter Three Directorate Summaries - Resources

1. Revenue

Service	Net Budget	Forecast (under)/over spend				Change from last quarter
		Quarter One	Quarter Two	Quarter Three	Year End	
	£000	£000	£000	£000	£000	£000
Chief Executive	514	0	(15)	(22)		(7)
Customer Services	2,010	0	11	(44)		(55)
Finance	1,758	0	9	0		(9)
Human Resources	1,150	16	22	48		26
ICT and Corporate Support	2,825	(12)	(19)	(59)		(40)
Legal	972	0	70	115		45
Public Health	229	0	0	0		0
Strategic Support	3,574	(14)	(29)	(25)		4
Total	13,032	(10)	49	13	0	(36)

1.1 Overview

The forecast revenue over spend for the Resources Directorate as a whole is £13k against the budget of £13.03 million net. This is a reduction of £36k from the reported over spend of £49k in Quarter Two.

(1) Chief Executive

The Chief Executive's budget is currently showing a £22k underspend due to some salary savings and the release of some small budgets which have not been spent to date.

(2) Customer Services

Customer Services is forecasting £45k underspend compared to an overspend of £11k in quarter two. The change is due to some additional income from the Registrar's Service; a lower forecast for the superannuation costs and salary savings in the Contact Centre.

(3) Finance

The Finance Service is forecasting on line.

(4) Human Resources

The HR Service is predicting an overspend of £48k, an increase of £26k due to increase in occupational health use and charges and a further reduction in training income.

(5) ICT

The ICT Service is forecasting an underspend of £59k from a forecast underspend position of £19k in Quarter Two. The main change is due to a reduced forecast in postage costs and some additional salary savings.

(6) Legal Services

Legal Services is forecasting an overspend of £115k an increase in £45k from Quarter Two as a result of Judicial Reviews that have taken place in the past 3 months.

(7) Public Health

Public Health has made savings to take into account the in year cut of £355k to their grant and is forecasting to budget within the remaining ring fenced grant.

(8) Strategic Support

Strategic Support is currently forecasting an underspend of £25k a change of £4k from Quarter Two.

1.2 Risks identified

2. Capital

Service	2015/16 Original Capital Programme £000	2015/16 Revised Capital Programme £000	Amount spent/ committed to 31/12/15 £000	Forecast spend in year £000	Forecast under/over spend in year £000
Chief Executive	45	45	46	45	0
ICT and Corporate Support	1,294	4,363	3,541	4,363	0
Finance	105	285	209	285	0
Strategic Support	61	108	63	108	0
Total	1,505	4,801	3,859	4,801	0

2.1 80.4% of the Resources programme is committed at the end of Quarter Three.

The London Road Industrial Estate Development Agreement has now been signed off but there is a risk of overspending on legal and consultancy costs for the scheme.

In Finance the Agresso upgrade has been successfully implemented. The remainder of the members' bids budget for 2014/15 was allocated to schemes in March 2015 and another panel meeting is planned for January.

Phase one of the Superfast Broadband project is now complete. Work on phase 2 began in October and the first parts of the extended network began to go live in December.

The Council's 2015/16 contribution to shop mobility has been paid in full. Parish planning and vibrant village grants outstanding from 2014/15 have also been paid and the current year's grants will be allocated later in the year.

Appendix B

Equality Impact Assessment

Is this item relevant to equality?	Please tick relevant boxes	Yes	No
Does the policy affect service users, employees or the wider community and:			
• Is it likely to affect people with particular protected characteristics differently?		<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Is it a major policy, significantly affecting how functions are delivered?		<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Will the policy have a significant impact on how other organisations operate in terms of equality?		<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Does the policy relate to functions that engagement has identified as being important to people with particular protected characteristics?		<input type="checkbox"/>	<input checked="" type="checkbox"/>
• Does the policy relate to an area with known inequalities?		<input type="checkbox"/>	<input checked="" type="checkbox"/>
Outcome (Where one or more 'Yes' boxes are ticked, the item is relevant to equality)			
Relevant to equality - Complete an EIA available at http://intranet/EqIA			<input type="checkbox"/>
Not relevant to equality			<input checked="" type="checkbox"/>

Phase 1 Budget Consultation 2016-17 - Summary Report

Committee considering report:	Executive
Date of Committee:	11 February 2016
Portfolio Member:	Councillor Roger Croft
Date Portfolio Member agreed report:	28 January 2016
Report Author:	Andy Day, Head of Strategic Support
Forward Plan Ref:	Urgent Item

1. Purpose of the Report

- 1.1 This report provides an update on the results of Phase 1 of the public consultation exercise in relation to the 2016/17 budget. This report provides information on the total number of responses received to the consultation and details of the total number of responses received for each savings proposal.
- 1.2 This report also provides details where “counter proposals” have been made by organisations and looks at those savings proposals which are currently funded by the public health grant.

2. Recommendations

- 2.1 That the responses received to each of the 47 public facing savings proposals in relation to Phase 1 of the public consultation exercise undertaken on the 2016/17 budget be noted.
- 2.2 That it be a recommendation to Council that all non public health grant funded savings proposals (29 individual proposals in total) as set out in Appendix “C” be progressed.
- 2.3 That it be a recommendation to Council that those public health grant funded services set out in paragraph 3.4 of Appendix “A” and Appendix “C”) totalling £114,000 be progressed.

3. Implications

- 3.1 **Financial:** This report will contribute to and inform the 2016/17 budget report and discussion at Council on 1 March 2016.
- 3.2 **Policy:** N/A
- 3.3 **Personnel:** Some of the savings proposals will have an impact on staff and where this is the case these have been identified and

appropriate action taken.

- 3.4 **Legal:** There are no direct legal implications associated with this report.
- 3.5 **Risk Management:** N/A
- 3.6 **Property:** N/A
- 3.7 **Other:** N/A

4. Other options considered

- 4.1 The Council is required to consult on its 2016/17 budget by virtue of the Equality Act 2010 and particularly in relation to any proposals which might have a public impact.

5. Executive Summary

- 5.1 In agreeing a balanced budget for 2016/17 the Council was initially required to find a total of £10.8m of savings. Approximately £4.6m of these savings were identified as potentially having a public impact.

6. Consultation Approach

- 6.1 The Council launched Phase 1 of its public consultation on its 2016/17 budget on 3 November 2015. The consultation ran for 6 weeks which concluded on 14 December 2015. A total of 2458 responses were received to the 47 individual savings proposals. Approximately 1,000 of these responses were received in the last week and required a significant effort to make sure that all of the responses were entered on to the system and reflected in this report.
- 6.2 A table showing the number of responses for each proposal is set out in Appendix B to this report along with templates providing an overview and summary of the comments received to each proposal. It should be noted at this stage that it is not the number of responses which should be focused on but the responses to the two questions about impact.
- 6.3 As already stated there were 47 public facing savings proposals for 2016/17 compared to 18 in 2014/15 and 2015/16. The 47 savings proposals represented £4.6m. The consultation was launched with a video of the Chief Executive explaining the financial challenges faced by the Council.
- 6.4 The proposals were published on the Council's consultation finder database with information disseminated to all registered consultees. The proposals were also e mailed round to approximately 900 members of the community panel as well information being posted on Facebook and Twitter accounts. A press release was also issued drawing attention to the public consultation exercise.
- 6.5 Of the 47 public facing savings proposals 17 related to services funded by the public health grant which has been ring fenced by the Government for a further two years. Although the Council has to make savings of £139,000 from the public health grant in 2016/17 it is only proposed to reduce funding to those public facing savings proposals set out in Paragraph 3.4 of Appendix A which totals £114,000.

7. Conclusion

- 7.1 The public consultation on the 2016/17 budget attracted around 2500 responses. Details of all responses and recommendations are set out in the individual templates and further distilled in the spreadsheet attached to the report.

8. Appendices

- 8.1 Appendix A - Supporting Information
- 8.2 Appendix B - Table showing the total number of responses received to each proposal
- 8.3 Appendix C - Summary of Recommendations

- 8.4 Appendix D – Overview and Summary templates, and Equalities Impact Assessment for each of the 47 proposals (provided separately from the main agenda pack)

Phase 1 Budget Consultation 2016/17 - Supporting Information

1. Introduction/Background

- 1.1 This report provides feedback on the results of Phase 1 of the public consultation exercise undertaken in relation to the 2016/17 budget. This report provides information on the total number of responses received to the consultation and details of the responses for each savings proposal and the themes of those responses.
- 1.2 This report also highlights those areas where organisations have made “counter” proposals in response to the question asked within the consultation about “what can you do to help mitigate the impact of this proposal?”.
- 1.3 The report also looks at those savings proposals which are funded by the public health grant which has been ring fenced for a further two years.
- 1.4 The Council launched its public consultation on its 2016/17 budget on 3 November 2015. The consultation ran for 6 weeks and concluded on 14 December 2015. A total of 2458 responses were received to the 47 individual savings proposals. Approximately 1,000 of these responses were received in the last week of the consultation and required a great deal of work to make sure that all responses were entered on to the system.
- 1.5 A table of the individual responses is set out in Appendix B to this report along with 47 summary and overview templates (Appendix D) which have captured the essence of the responses received. A further spreadsheet (Appendix C) is also attached which provides a recommendation for each of the 47 public facing proposals.
- 1.6 As already stated there were 47 public facing savings proposals for 2016/17 compared to 18 in 2014/15 and 2015/16. The scale of the consultation was therefore significantly different compared to the last two years. The total value of the public facing savings proposals was £4.6m. The consultation was launched with a video of the Chief Executive explaining the financial challenges faced by the Council.
- 1.7 The 47 individual savings proposals were published on the Council’s consultation finder database with information disseminated to all registered consultees. The proposals were also e mailed round to around 900 members of the community panel as well information being posted on Facebook and Twitter accounts. A press release was also issued drawing attention to the public consultation exercise.
- 1.8 All of the organisations impacted by the proposals were also contacted prior to the consultation exercise going live so were aware of the proposals and the potential impact on them.
- 1.9 The consultation asked the following questions:

1. What would be the impact on you or your community?
 2. What can you do to help mitigate this impact?
- 1.10 The consultation exercise generated a great deal of feedback from the public. Where organisations have made counter proposals these are set out in the summaries and distilled further in Section 2 of this report.
- 1.11 Section 3 deals with those savings proposals currently funded by the public health grant and makes recommendations on those public facing proposals which should be progressed given the need to save 2.2% of this budget in 2016/17.
- 1.12 Section 4 deals with the Equality Impact Assessment aspects of the savings proposals and details the four outcomes which are possible arising from the public consultation.

2. Counter Proposals

- 2.1 A number of “counter” proposals have been suggested by organisations impacted by some of these proposals and these are summarised below:
- (i) CCTV - This service currently costs the Council £224,000 annually. In response to the consultation, Newbury Town Council working with Newbury BID, Thames Valley Police are developing a proposal which will hopefully see a CCTV system being retained in Newbury. Thatcham, Hungerford Town Councils Lambourn and Theale Parish Councils are also considering whether to develop their own bespoke CCTV service.
 - (ii) Empowering West Berkshire - EWB are the umbrella organisation for the voluntary and community sector (VCS). The £50,000 currently goes towards the employment of 1.5fte. All other costs are currently met by Greenham Common Trust.

EWB has made a “counter” proposal to the Council and has agreed to take a funding reduction of £10,000 per annum making the overall cost of operating an umbrella organisation for the VCS £40,000 a year. EWB has committed to securing other funding to bridge this gap. The responses received to this proposal show the value of the organisation and the help that they have provided across the sector.
 - (iii) Home to School Transport - The Council currently spends a total of £246,400 on 366 pupils. Having regard to the responses received the following options have been proposed by officers:
 - (a) The Council continues to operate its home to school transport services but for those pupils whose entitlement to free transport has ceased a seat could be offered on a Fare Payer basis.
 - (b) School or community-led bus service - The Council could encourage the schools or community to set up appropriate bus services.
 - (c) Mortimer to Willink Route - The Council could undertake appropriate infrastructure works such as signage, drainage, vegetation maintenance and purchase school lockers to make it easier for pupils to walk to school.

- (iv) Learning Independence for Travel – It has been suggested that the Council retains £40,000 of its planned £114,000 reduction in order to be able to establish a remodelled service with the aim of reducing the SEN home to school transport costs.
- (v) Public Transport - The methodology used to propose the savings was based on the highest cost per passenger journey. It is suggested that this be revised and remodelled on the basis of existing passenger usage rather than cost.

3. Public Health Grant

- 3.1 The Public Health grant for 2015/16 was £4,819k. The Council received a new budget in October 2015 for Health Visitors of £919k making a total public health grant of £5,738k. This has been reduced in year by £355k to £5,383k.
- 3.2 In 2016/17 the Council will receive the remainder of the Health Visitors' budget ie a further £919k increasing its base to £6,301k. The Council is anticipating a reduction of 2.2% to this budget in 2016/17 (£139k) and a further 2.5% reduction in 2017/18 (£154k).
- 3.3 Of the 47 public facing savings proposals 17 are currently funded by the public health grant. The Government has recently confirmed that this grant will be ring fenced for a further two years, however, a reduction of £139,000 (2.2%) to this grant will be required in 2016/17 and £154,000 (2.5%) in 2017/18.
- 3.4 Having looked at the responses received to the savings proposals and having regard to the need to make savings in the public health grant of £139,000 in 2016/17 it is proposed that the following public facing savings proposals be progressed.
 - (i) Eat 4 Health - £5,000
 - (ii) Feel Good Fortnight - £10,000
 - (iii) Oral Health Promotion - £24,000
 - (iv) Physical Activity in Children - £16,000
 - (v) Smoking Cessation Service - "Smoke Free Life" - £32,000
 - (vi) Thames Valley Positive Support - £7,000
 - (vii) The Edge - £14,000
 - (v) Youth Offending Team - £6,000
- 3.5 The balance of the savings required from the Public Health grant will be met from non public facing proposals.

4. Equality Impact Assessments

- 4.1 The Equality Impact Assessment should identify the chosen option(s) and their potential impacts and document the reasons for the decision in each of the 47

savings proposals. The following four outcomes are possible from an assessment and more than one may apply to a single proposal:

- (i) No major change is required as the EIA has not identified any potential for discrimination or adverse impact and all opportunities to advance equality have been taken.
- (ii) Adjustments are needed to remove barriers identified by the assessor or to promote equality (but the local authority has to ask itself if the adjustments will be effective).
- (iii) Continue despite having identified some potential for adverse impacts or missed opportunities to advance equality.
- (iv) Stop and rethink if an EIA shows actual or potential unlawful discrimination. Is there a way of reducing or mitigating any negative impact?

4.2 It is important that Members carefully consider, assess and fully understand the implications of any of the responses received to the savings proposals. Members will have already reviewed the detailed feedback for each of the proposals. The reason for a specific recommendation should then be linked to one or more of the above outcomes listed in paragraph 4.1.

5. Conclusion

5.1 The public consultation on the 2016/17 budget attracted around 2500 responses. Details of all responses and recommendations are set out in the individual templates and further distilled in the Spreadsheet attached to the report.

Background Papers:

Verbatim responses received for each of the public facing proposals.

Subject to Call-In:

Yes: No:

The item is due to be referred to Council for final approval	<input checked="" type="checkbox"/>
Delays in implementation could have serious financial implications for the Council	<input type="checkbox"/>
Delays in implementation could compromise the Council's position	<input type="checkbox"/>
Considered or reviewed by Overview and Scrutiny Management Commission or associated Task Groups within preceding six months	<input type="checkbox"/>
Item is Urgent Key Decision	<input type="checkbox"/>
Report is to note only	<input type="checkbox"/>

Officer details:

Name: Andy Day
Job Title: Head of Strategic Support
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Number of responses to the formal questionnaire.

Proposal	
Access Officer	21
Alana House Satellite Service	10
Arts and Leisure Development	14
Car Parks	25
Cash Office, Market Street	23
CCTV	25
Chestnut Walk Care Home	13
Children's Centres	256
Citizen's Advice Bureau	16
Cleaner Greener	14
Eat 4 health	3
Empowering West Berkshire (Voluntary Sector Support Organisation)	62
Family Resource Service	12
Feel Good Fortnight	7
Friends in Need	7
Healthy Eating in Children	0
Highways Maintenance	45
Home to School Transport	542
Housing Related Outreach Support Service	55
Kintbury Jubilee Leisure Centre	8
Learning Independence for Travel (LIFT)	78
Library Service	256
Mental Health Supported Living Scheme	12
Not in Education, Employment or Training (NEET) Support for Young People with Disabilities	12
Oral Health Promotion	0
Pang and Kennet Project	5
Primary Children and Adolescent Mental Health Service (PCAMHS)	8
Physical Activity in Adults	2
Physical Activity in Children	3
Pre-school Teacher Counselling Service	63
Public Conveniences - Newbury	25
Public Transport	414
Reduction to Healthy Eating Programme in Schools	1
Relate	5
Rural Highways Grass Cutting	22
School Crossing Patrol	66
Shopmobility	17
Short Breaks for Children with Disabilities	58
Smoking Cessation Service - 'Smoke Free Life'	5
Special Needs and Counselling Support (SNACS)	18
Step by Step Support Lodgings	24
Thames Valley Positive Support	5
The Edge	17
Traffic Management and Road Safety	16
Visitor Information Service	142
Waste Management - Street Cleansing	16
Youth Offending Team (YOT)	10
	Total number of responses
	2458

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Budget Proposals 2016/17: Summary of Recommendations as result of feedback on the impact of budget proposals – for Executive meeting to be held on 11 February 2016

Savings Proposals:

Service area	Proposal	Total Budget 2015/16	Initial proposed saving 2016/17	Finalised proposed saving 2016/17	Recommendation
P&C	Access Officer	£48,000	£48,000 (100%)	£48,000	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. Implement the proposal with no changes.
C&EP	Arts and Leisure Development	£54,000	£54,000 (100%)	£54,000	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. Implement the proposal with no changes.
CS	Cash Office, Market Street	£166,000	£44,000 (26%)	£44,000	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. Implement the proposal with no changes.
SSU	CCTV	£224,930	£224,930 (100%)	£224,930	Feedback from the consultation has resulted in several of the appropriate Town and Parish Councils seeking to maintain a bespoke CCTV service in their area. Implement the proposal with no changes.
ASC	Chestnut Walk Care Home	£354,000	£94,000 (26%)	£94,000	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. Implement the proposal with no changes.
Education	Children's Centres	£1,226,000	£300,000 (24%)	£300,000	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. Implement the proposal with no changes.
SSU	Citizens Advice Bureau	£239,892	£15,000 (6%)	£15,000	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. Implement the proposal with no changes.
C&EP	Cleaner Greener	£20,000	£20,000 (100%)	£20,000	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. Implement the proposal with no changes.
SSU	Empowering West Berkshire	£50,000	£50,000 (100%)	£50,000	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. Implement the proposal with no changes.
Child	Family Resource Service	£830,440	£100,000 (12%)	£100,000	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. Implement the proposal with no changes.
H&T	Highways Maintenance	£2,875,010	£552,000 (19%)	£552,000	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. Implement the proposal with no changes.

Budget Proposals 2016/17: Summary of Recommendations as result of feedback on the impact of budget proposals – for Executive meeting to be held on 11 February 2016

Service area	Proposal	Total Budget 2015/16	Initial proposed saving 2016/17	Finalised proposed saving 2016/17	Recommendation
Education	Home to School Transport – available routes	£1.6 M (mainstream school transport)	£246,400 (15%)	£246,400	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. Implement the proposal with no changes.
Education	Home to School Transport – other proposals		£140,000 (9%)	£140,000	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. Implement the proposal with no changes.
CCH&S	Housing Related Outreach Support Service	£184,000	£184,000 (100%)	£184,000	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. Implement the proposal with no changes.
C&EP	Kintbury Jubilee Leisure Centre	£9,000	£9,000 (100%)	£9,000	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. Implement the proposal with no changes.
Education	Learning Independence for Travel (LIFT)	£114,000	£114,000 (100%)	£114,000	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. Implement the proposal with no changes.
C&EP	Library Service	£1,525,000	£90,000 (5.9%)	£90,000	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. Implement the proposal with no changes.
CCH&S	Mental Health Supported Living Scheme	£201,000	£100,000 (50%)	£100,000	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. Implement the proposal with no changes.
P&C	Pang and, Kennet Project	£14,000	£14,000 (100%)	£14,000	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. Implement the proposal with no changes.
Education	Primary Children and Adolescent Mental Health Service (PCAMHS)	£80,000	£40,000 (50%)	£40,000	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. Implement the proposal with no changes.
Education	Pre School Teacher Counselling Service	£170,000	£85,000 (50%)	£85,000	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. Implement the proposal with no changes.

Budget Proposals 2016/17: Summary of Recommendations as result of feedback on the impact of budget proposals – for Executive meeting to be held on 11 February 2016

Service area	Proposal	Total Budget 2015/16	Initial proposed saving 2016/17	Finalised proposed saving 2016/17	Recommendation
P&C	Public Conveniences - Newbury	£70,000	£70,000 (100%)	£70,000	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. Implement the proposal with no changes.
H&T	Public Transport	£1,463,090	£320,000 (21.9%)	£320,000	The methodology used to propose savings in public transport was based on the highest cost per passenger journey. The feedback has suggested that bus services should be retained in most areas but be based on existing passenger usage rather than cost. Progress with the proposed savings, based on a methodology of passenger usage rather than cost.
H&T	Rural Highways Grass Cutting	£70,000	£10,000 (14%)	£10,000	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. Implement the proposal with no changes.
Education	School Crossing Patrol	£21,000	£21,000 (100%)	£21,000	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. Implement the proposal with no changes.
Child	Short Breaks for Children	£415,000	£345,000 (83%)	£345,000	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. Implement the proposal with no changes.
CCH&S	Step by Step Support Lodgings	£100,000	£100,000 (100%)	£100,000	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. Implement the proposal with no changes.
H&T	Traffic Management and Road Safety	£364,870	£91,000 (25%)	£91,000	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. Implement the proposal with no changes.
C&EP	Visitor Information Service	£62,000	£62,000 (100%)	£62,000	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. Implement the proposal with no changes.
C&EP	Waste Management - Street Cleansing	£2,200,000	£100,000 (4.5%)	£100,000	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. Implement the proposal with no changes.

Budget Proposals 2016/17: Summary of Recommendations as result of feedback on the impact of budget proposals – for Executive meeting to be held on 11 February 2016

Public Health and Wellbeing Funded:

Service area	Proposal	Total Budget 2015/16	Initial proposed saving 2016/17	Finalised proposed saving 2016/17	Recommendation
PH&WB	Alana House Satellite Service	£22,500	£22,500 (100%)	£0	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. However, given that the Public Health grant has been ring-fenced for a further two years it is recommended that this service continue to be funded at an annual sum of £22,500. Continue to fund this service in 2016/17.
PH&WB	Eat 4 health	£60,000	£7,000 (12%)	£5,000	Although this proposal is funded by the Public Health grant, feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. Implement the proposal with no changes.
PH&WB	Feel Good Fortnight	£10,000	£10,000 (100%)	£10,000	Although this proposal is funded by the Public Health grant, feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. Implement the proposal with no changes.
PH&WB	Friends in Need	£25,000	£25,000 (100%)	£0	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. However, given that the Public Health grant has been ring-fenced for a further two years it is recommended that this service continue to be funded at an annual sum of £25,000. Continue to fund this service in 2016/17.
PH&WB	Healthy Eating in Children	£32,000	£5,000 (16%)*	£0	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. However, given that the Public Health grant has been ring-fenced for a further two years it is recommended that this service continue to be funded at an annual sum of £32,000. <i>(*Please note: the initial proposed saving should have been £12,000 for “Phunky Foods” and not £5,000 as was consulted on).</i> Continue to fund this service in 2016/17.
Educ	Not in Education, Employment or Training (NEET) Support	£20,000	£20,000 (100%)	£0	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. However, given that the Public Health grant has been ring-fenced for a further two years it is recommended that this service continue to be funded at an annual sum of £20,000. Continue to fund this service in 2016/17.
PH&WB	Oral Health Promotion	£24,000	£24,000 (100%)	£24,000	Although this proposal is funded by the Public Health grant, feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. Implement the proposal with no changes.

Budget Proposals 2016/17: Summary of Recommendations as result of feedback on the impact of budget proposals – for Executive meeting to be held on 11 February 2016

Service area	Proposal	Total Budget 2015/16	Initial proposed saving 2016/17	Finalised proposed saving 2016/17	Recommendation
PH&WB	Physical Activity in Adults	£13,000	£6,000 (46%)	£0	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. However, given that the Public Health grant has been ring-fenced for a further two years it is recommended that this service continue to be funded at an annual sum of £13,000. Continue to fund this service in 2016/17.
PH&WB	Physical Activity in Children	£36,500	£16,000 (44%)	£16,000	Although this proposal is funded by the Public Health grant, feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. Implement the proposal with no changes.
C&EP	Reduction to Healthy Eating Programme in Schools	£20,000	£10,000 (50%)	£0	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. However, given that the Public Health grant has been ring-fenced for a further two years it is recommended that this service continue to be funded at an annual sum of £20,000. Continue to fund this service in 2016/17.
SSU	Relate	£6,468	£6,468 (100%)	£0	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. However, given that the Public Health budget has been ring-fenced for a further two years it is suggested that the Council continue to fund this service at an annual sum of £6,468. Continue to fund this service in 2016/17.
SSU	Shopmobility	£26,000	£12,000 (46%)	£0	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. However, given that the Public Health grant has been ring-fenced for a further two years it is recommended that this service continue to be funded at an annual sum of £26,000. Continue to fund this service in 2016/17.
PH&WB	Smoking Cessation Service - 'Smoke Free Life'	£311,000	£32,000 (10.2%)	£32,000	Although this proposal is funded by the Public Health grant, feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. Implement the proposal with no changes.
Education	Special Needs Advice and Counselling Support (SNACS)	£10,000	£10,000 (100%)	£0	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. However, given that the Public Health grant has been ring-fenced for a further two years it is recommended that this service continue to be funded at an annual sum of £10,000. Continue to fund this service in 2016/17.
PH&WB	Thames Valley Positive Support	£13,000	£7,000 (54%)	£7,000	Although this proposal is funded by the Public Health grant, feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. Implement the proposal with no changes.

Budget Proposals 2016/17: Summary of Recommendations as result of feedback on the impact of budget proposals – for Executive meeting to be held on 11 February 2016

Service area	Proposal	Total Budget 2015/16	Initial proposed saving 2016/17	Finalised proposed saving 2016/17	Recommendation
PH&WB	The Edge	£168,000	£42,900 (25%)	£14,000	Although this proposal is funded by the Public Health grant, it is recommended to that the service continue to be funded, but with a small reduction of £14,000 (8%) . Continue to fund this service in 2016/17 at a reduced amount.
PH&WB	Youth Offending Team (YOT)	£24,183	£24,183 (100%)	£6,000	Although this proposal is funded by the Public Health grant, it is recommended that the service continue to be funded at a reduced annual sum of £18,183 (with a saving of £6,000 (25%)) . Continue to fund this service in 2016/17 at a reduced amount.

Income Proposals:

Service area	Proposal	Total Income 2015/16	Initial expected income 2016/17	Finalised expected income 2016/17	Recommendation
H&T	Car Parks	£2,952,190	£3,316,190 (Increase of 13.3%)	£3,316,190 (Increase of 13.3%)	Feedback has not uncovered any further issues which would prevent the council from proceeding with this proposal. It's therefore recommended to implement this proposal with no changes. To agree this income proposal.

Agenda Item 10.

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